



HARVEST BEST ACADEMY

Student Support Professional I

Position Reports to: Special Education Coordinator

Position Description:

The role of the student support paraprofessional I is to provide additional support in the Harvest/Best Academy classrooms/student support environments for students with pre-diagnosed moderate to severe disabilities are enrolled. The paraprofessional's goal is to assist on campus in providing a well-organized, smooth functioning classroom environment in which all children can take full advantage of the on-site instructional program and available resource materials.

- Record data pertaining to Individual Educational Plans (IEPs)
- Maintain confidentiality regarding students and the educational setting at all times
- Communicates effectively with others, including giving and receiving feedback on the quality of services and being a successful team member.
- Participate in paraprofessional training, and any other training deemed necessary by Harvest/Best Academy.
- Demonstrated capability to interface and maintain effective relationships with school personnel, parents, and students.
- Detail Oriented, logical, and methodological approach to problem-solving.
- Flexible, with the ability to work in a highly demanding, stressful environment.

Qualifications:

- Associate's Degree or 60 credits or pass Para Pro Test
- Must have experience working w/children
- Ability to work independently
- Demonstrated oral/written communication skills, patience and flexibility
- Ability to follow teacher's plan and direction
- Ability to maintain confidentiality
- Must be at least 18 years of age

Salary:

Based on years of experience & level of education.

As an equal opportunity employer, we hire without consideration to race, religion, creed, color, national origin, age, gender, sexual orientation, marital status, veteran status, or disability.