



HARVEST BEST ACADEMY

Middle School Language Arts Teacher

Position Reports to: School Principal

Position Description:

Position is responsible for creating a classroom environment that develops in each student skills of listening, speaking, reading, and writing that are fundamental to effective communication and literate citizenship; that develops appreciation of good literature of all types; that motivates students to read widely for information and recreation; that develops standards for critical judgment of written and oral communications transmitted by mass media; and that discovers and develops special talents of students in the field of English to prepare each student to meet the Minnesota standards.

Duties and Responsibilities:

- Teaches content and skills in English language, literature, composition, reading, journalism to middle school students, utilizing curriculum designated by Harvest Best Academy.
- Instructs students in citizenship and basic subject matter specified in state law and administrative regulations and procedures of Harvest Best Academy.
- Adapts English material and methods to develop relevant sequential assignments and lesson plans that guide and challenge students.
- Collects and analyzes academic data to inform instruction and coaching.
- Develops lesson plans and supplementary materials compatible with the department's basic instructional philosophy and congruent with course; provides individualized and small group instruction in order to adapt the curriculum to the needs of each student and subgroups of students.
- Evaluates academic and social growth of students, prepares report cards, and keeps appropriate records to include attendance reports, checklists, census forms, and other recordkeeping activities as necessary.
- Encourages students to think independently and to express original ideas.
- Evaluates each student's progress in meeting the course standards for English skills (listening, speaking, reading and writing).
- Establishes and maintains standards of student behavior needed to provide an orderly, productive classroom environment.
- Identifies student needs and cooperates with other professional staff members in assessing and helping students solve learning, health and attitude problems.
- Communicates with parents and school counselors on student progress.

- Supervises students in assigned out-of-classroom activities during the working day.
- Participates in faculty committees and the sponsorship of student activities.
- Administers testing in accordance with department testing practices.
- Models nondiscriminatory practices in all activities.

Qualifications:

- Must possess a Bachelor's or Master's degree in education or a related field. Must be eligible or possess Minnesota Collegiate Professional License or Postgraduate Professional License with appropriate endorsement to teach Language Arts.
- Must be able to effectively communicate both verbally and in writing.
- Must possess the ability to establish and maintain effective working relationships with students, staff, parents, & the public.

Salary:

Based on license and years of experience and HBA pay scale.

As an equal opportunity employer, we hire without consideration to race, religion, creed, color, national origin, age, gender, sexual orientation, marital status, veteran status, or disability.