

Harvest Best Academy Board of Directors Minutes July 23, 2019

Board Members Attendance:

- Meghan Roegge- Board Member
 - Anura Si-Asar- Board Member
 - Eric Mahmoud- Ex-Officio
 - Nicholas Boettcher- Board Member
 - Ezra Hyland- Board Chair (6:10pm)
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| DeAndre Knighten |
| Akil Foluke |
| Laquita Love-Limo |
| Fowsiya Dahir |

Non-Board Members Present:

- Brandon Gill- ACNW
- Erin Anderson- ACNW
- Carl Allen- 4Mativ
- Stacey Beetham- Designs for Learning

1. Finance Update:

a. Meeting with Auditor- Louis

Meeting last week Tuesday with Andy Herron from Redpath. He reviewed a framework and timeline from the audit, this will begin in the next two weeks. EM reported that he is looking at taking the money that was expensed from SEED and allocation \$200K for FY18 and \$100K to FY19 which would leave a \$100K positive fund balance. The auditor is suggesting if a great deal of expenses fell last year, that he can move \$300K into last year and \$100k into this year. If all \$400K fell in this year, we would have a negative ending fund balance for this year (FY19).

The rationale for this is because many of these expenses were incurred prior to last year.

Erin from ACNW asked for clarification on who these debts (both to and from Seed). At the end of June, BA paid Seed all but \$35K for debts, BA still owes Seed \$35K.

MR suggested an updated timeline.

b. Possible need for a short term Propel loan

Delay in SPED Funding, to the tune of \$440K. Short term cash flow loan is needed for 60 days. Asking Propel for \$150K to be repaid on September 15, 2019.

Board Resolution to enter into an agreement with Propel Nonprofits for a total of \$150,000. The board has given Eric Mahmoud approval to enter into this agreement with Propel Non Profits. Board Approved unanimously- All voted Aye Motion made by Anura, Second by Nickolas Boetcher

Talk of extending the Propel Loan, to cover ADSIS Funding and positions. Interest is 6.5%.

NB asked questions regarding reimbursement

c. Approval of Lease Aid Application:

Anura motioned

Limo second

All voted in favor of approving the Lease Aid Application

d. Merger of schools compliance letter:

In 2014 the schools were obligated to the bonds, In July, when Harvest and Best merged, there was one school now on the bond, not two. What is needed is for the Board to vote to have Ezra sign this. What ever obligations that Harvest had, Best was agreeing to take these on. BEfore the merged, this letter was signed.

Now it needs to be resigned showing that the schools have merged and that Harvest has dissolved. This is needed for the bondholders.

The schools moved forward and now the bond holders need

Approval for

MR motioned

NB second

Motion passed unanimously.

2. Transportation Contract:

4Mativ manages transportation for the school next year, contract with vendors and manage billings and payments. New initiatives and technology that the vendor provided. What is different this year, is that last year 4Mativ saved 57% on SPED and HHM and also saved per mile on the general education side. There was an uptick in the number of vans. There was a gains sharing initiative if they can find more savings, they guarantee that the cost will be the budget. Then there is a bigger incentive to save more money, 4Mativ takes an upside risk to pay the vendor. Board Member king asked if there was going to be deferred maintenance or lesser service. 4Mativ will be doing the insurance certificates, audits, inspection reports. This is what 4Mativ will be doing on behalf of the school, where there are sometimes larger risks for the school or organization. This will be reported out to the school on a regular basis. Transportation budget forecasts will be done each month. There will be real time data, PS Data in real time that improves tracking.

New structure for contract renewal- 2 year contract with extensions that the school could exercise if they want to.

Anura asked if Mastery was still being shared- CA indicated that Mastery would be covering their cost.

Contract is needed for 4Mativ to be approved.

Motion made by LL

Second by MR

Motion passed unanimously.

3. STEM Camp:

2 week program that ran in June, 2018. Five different robots that the students can build in the kits, in the end, students created their own robots. Spark Y is the organization that provides the training. The Science Museum on Minnesota and the Works Museum were

collaborative partners in this venture. STEM District- Sumner library, educational programs and churches are participating within the STEM District.

This will be a class that begins in September, 2019 at the latest BA is hiring a STEM Coordinator, working with Spark Y to create a program.

EH asked for job descriptions for staff, that are real instructional coaches.

4. Preliminary 18'-19" Summary:

EM gave an overview of the school year, including staff culture, student culture, student discipline

84% staff retention! This is a huge win for the organization.

MR asked about the contracted positions and how that would work.

Also hiring SPED Teachers, Paraprofessionals, and MR asked about the EL Teacher Positions and what was open. MR asked if each teacher had an instructional coach assigned. Mr. Fechner is supporting math.

Moving into a role that is split (teacher and instructional coach).

EM mentioned that there are more administrators than any other school or size.

EM wants to enhance instructional leaders, even though they may have that title.

Openings are : Science (contract position through Spark Y).

Parent survey results were high. They used a paper copy of the survey as well as text messaging. Survey is also offered in Somali.

Suspensions were almost at 400 students between Harvest and Best. Now we are down to 141 suspensions.

Not having backfill. Principal has developed. Many factors.

One of the issues is lack of growth, or slow and no growth.

5. Plans for 19'-20:

Adult/student culture, breakthrough academics, and game changing retention of staff and students.

6. Board Elections:

Tabled to the next meeting. Small election committee formed. Needs to be 30 days out.

7. ACNW Contract:

Contract sent to the state. Just an update. Erin Anderson reviewed the contract. There are some outstanding questions that they have regarding any outstanding questions regarding the repayment.

8. Ricoh Update:

Attorneys are pushing Hanover to defend us in this lawsuit, against Richoh. Oth attorneys feel that we are on solid ground for a defense in this matter. The insurance

*company was asked to defend us and they denied both schools in defending this matter.
Since HNS is no more, they defaulted to the schools.*

9. Cruz-Guzman v.MN:

Ezra reviewed the lawsuit, and the funding of the lawsuit.

The committee to defend the lawsuit is requesting \$2 per student.